

GAUHATI

UNIVERSITY

Gopinath Bordoloi Nagar, Guwahati-14

NOTIFICATION NO-214

SESSION :- 2024-2025 July-Annual 2: REGULAR PROGRAMME Code :- 697, B.Ed Step-1 : Course Registration Step-2 : Exam Form Fillup

This is for the information of all concerned students of **B.Ed**, 1st year Regular Batch 2024 that the Examination, 2025 course Registration and examination form fill up process will be done though SAMARTH e-Gov portal as per the dates mentioned below :

Course Registration and Examination form fill up will be done through SAMARTH e-Gov portal from 8th July to 15th July 2025 (Without Fine) and upto 18th July-2025 (With Fine). Students must log in the <u>https://gauhati.samarth.edu.in</u> for filling forms.

- vi) Office of the Controller of Examinations, Gauhati University will not accept any examination form or fee from students.
- vii) Individual students need to deposit the Examination fees through online payment gateway available in the SAMARTH e-Gov Portal only. No other mode of payment will be accepted .
- viii) For reference, please go through the User Manual attached herewith .
- ix) Please note that those candidates who did not complete the Course Registration process must not pay Examination Fees and their Form Fill Up will not be successful, even though payment has been made. University will not be responsible for any such payments made in SAMARTH e-Gov Portal.
- x) Departments must complete the Form Verification process by **19th July**, **2025**. Admit Cards/Attendance Sheets will be available only for the verified examination forms.

Sd/-Controller of Examinations Gauhati University

Memo No. GU/COE/CEPC/ISSUE /2025/00/

Date 08/07/25

Copy For information to :

- 1. The Principal/ HOD Department Of Education, GU
- 2. The Secretary to V.C, G.U.
- 3. The Secretary to Registrar, G.U.
- 4. The Secretary to Treasurer, GU
- 5. IT Officer, GU with a request to upload it into GU website .
- 6. "Samarth" portal
- 7. The Superintendent, Examinations Branch, GU
- 8. The Superintendent, Confidential Branch, GU
- 9. Office Copy

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Controller of Examinations Gauhati University

> Controller of Examinations Gauhati University

Dated The 8th July/2025

Fees to be paid:

Candidate have to deposit Examination Fees through online payment gateway available in the SAMARTH e-Gov portal only :

Examination Fees to be paid Gauhati University for Bachelor Of Education (B.Ed) ,1st Year Semester

SI. No.	Particulars of Fees	Amount (Rs.)
1	Examination Fee (Without Fine)	1060.00
2	Examination Fee (With Fine)	1060+270=1330

Dated The 8th July/2025

08-07-2025

Controller of Examinations Gauhati University

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Annexure I

Steps to follow by candidates to fill up Examination Form

- 1. Log in to your account throughhttps://gauhati.samarth.edu.in/
- 2. Click on the "Examination Registration" from the left hand panel after login
- 3. Click on "Click here for Examination Form"
- 4. Select your PwD status (if not belonging to PwD, select not applicable from drop down menu)
- 5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the course Registration process successfully.
- 6. Those who did not complete course registration must not proceed further to pay the Examination Fees .
- 7. Then click on submit button .
- 8. After this select the payment option as "Razorpay"
- 9. Pay the requisite amount shown .

Note:

- 1. These steps are necessary actions to successfully submit the Examination Form.
- 2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form submission.
- 3. If your Form status remain as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard>>Fee (in the left-hand side panel)>>all Transactions >>check payment status . If payment was successful , then the form will be submitted after clicking "Check payment Status" and confirmation message in Green colour will appear at the top.